



## Please read the following in preparation of your upcoming appointment:

**Screening:** All staff, patients, and patient caregivers will be screened upon arriving to our office. This will include a body temperature check and a COVID-19 questionnaire.

**PPE:** All staff will be wearing the proper PPE while in the office. All patients and caregivers must arrive in a mask. If you do not have a mask one will be provided upon your arrival. Providers will guide patients on when they can remove their mask if needed for their appointment.

**Visitor Restrictions:** One screened and masked caregiver, over the age of 18, is permitted for each surgical patient. Some non-surgical procedures require a driver. We ask that your driver does not wait in our waiting room. Currently, we have a **no walk-in policy**. All visits to our office will be by appointment only. If you would like to purchase products or meet with a provider, give us a call and we will direct you.

**Safety and Sanitation:** As an accredited surgical facility we have always maintained an anti-viral and sterile environment. We will continue our stringent safety and infection prevention protocols. Our standard cleaning procedures have always used EPA-certified cleansers and disinfectants to maintain the cleanliness of our offices and equipment. During this time, we have added to our cleaning protocols to increase the frequency of cleaning. Exam and treatment rooms and all common areas will be sanitized between every patient. We encourage frequent hand washing of both staff and patients. Hand sanitizer is readily available throughout the entire office.

**Social Distancing Guidelines:** We will be utilizing two waiting rooms.

**IF YOU ARE SCHEDULED FOR ONE OF THE FOLLOWING APPOINTMENTS ENTER THROUGH OUR MAIN WAITING ROOM (SUITE 350).**

- Surgery
- Pre-Op
- 1 month follow up and beyond with Dr. Smith
- Consultation with Dr. Smith
- Caregiver

**IF YOU ARE SCHEDULED WITH HILLARY FOR A NON-SURGICAL PROCEDURE ENTER AN ALTERNATIVE WAITING ROOM (SUITE 340).**

- Botox
- Dermal Filler
- Laser
- IPL
- Microneedling
- Skincare Consult

**As always, recent post-surgical patients will be using a private door. This door is located one door down from Suite 350. Ring the doorbell and we will assist you.**

During the period that this is our new normal, we will adapt and overcome, and we thank you in advance for your understanding and cooperation.

Stay happy and healthy,

Smith Cosmetic Surgery & Medical Aesthetic Center Team